



DEPARTMENT OF HOMELAND SECURITY  
UNITED STATES SECRET SERVICE  
WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program  
Communications Center  
245 Murray Lane, S.W., Building T-5  
Washington, D.C. 20223

Date: APR 18 2019

MuckRock News  
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Somerville, MA 02144-2516  
[70825-68443607@requests.muckrock.com](mailto:70825-68443607@requests.muckrock.com)

File Number: 20190564

Dear Requester:

This is the final response to your Freedom of Information Act (FOIA) request originally received by the United States Secret Service (Secret Service) on March 25, 2019, for the following materials related to the funding, staffing, and activities of this FOIA office:

1. Budget Materials
  - a. For the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to FOIA requests and appeals submitted to this Bureau and its offices.
2. Staffing Orders/Reports/Contacts
  - a. For the years 2017 and 2018, staffing reports and plans, including the count of employee numbers and for offices responsible for processing and responses to FOIA requests and appeals submitted to this Bureau and its offices.
    - i. If this report is available in a form that includes the total number of hours worked for FOIA personnel, that version would be preferred.
    - ii. If reports are available for each month, that version is preferred.
  - b. All staffing reports and plans for the year 2019
    - i. If reports are available for each month, such a version is preferred.
  - c. Contact information, including email addresses and phone numbers (if available), for each FOIA officer currently tasked with an open public records request.
3. FOIA Requester Categories
  - a. For the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to the following categories:
    - i. Commercial;
    - ii. Educational and noncommercial scientific institutions;
    - iii. Representative of news media requester;
    - iv. All other requesters

- v. If this information is kept in an aggregate form including the number of requesters by fee category by year, a copy of this report will suffice to fulfill this element of the request.
4. FOIA Fee Waivers
  - a. For the years 2017 and 2018, the number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted
5. FOIA Fee Collection
  - a. For the years 2017 and 2018, any report capturing the following information:
    - i. Total estimated processing and copy fees quoted to FOIA requesters
    - ii. Total processing and copy fees collected by this Bureau from each fee category
    - iii. If this information is kept in an aggregate form, such as a FOIA log, that material would be sufficient to satisfy the bullet points "FOIA requester categories" and "FOIA fee collection" if it captures the following information:
      - 1) FOIA tracking number
      - 2) Requester fee category
      - 3) Amount processing and copy fees associated with the request
      - 4) The status of the requester's payment for the request.

Please be advised, all available information regarding your requests for the following information can be found by accessing the link below: budget materials; staffing orders, reports, and contacts; FOIA fee waivers; and FOIA fee collection.

<https://www.dhs.gov/foia-annual-reports>

- FOIA Annual Reports for 2018 (PDF), Page 17-18
- FOIA Annual Reports for 2017 PDF), Page 15-16

Additionally, the contact information for the Secret Service FOIA Officer is provided below.

Kevin Terrell, FOIA Officer  
Email Address: [foia@usss.dhs.gov](mailto:foia@usss.dhs.gov)  
Phone Number: 202-406-6370

Furthermore, enclosed are documents responsive to your request. We are granting your request under the FOIA, Title 5 U.S.C. § 552 (as amended) and 6 C.F.R., Chapter I and Part 5. After carefully reviewing the responsive documents, it has been determined they are appropriate for release. The documents are being released in their entirety. No deletions or exemptions have been claimed.

Finally, in regard to your request for information pertaining to all staffing reports and plans for the year 2019, there are no records available.

Provisions of the FOIA allow us to recover part of the cost of complying with your request. In this instance, the cost is below the \$14.00 minimum. There is no charge.

If you deem our decision an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within ninety (90) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above.

Additionally, you have the right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Please note that contacting the Secret Service's FOIA Program and/or OGIS is **not** an alternative to filing an administrative appeal and **does not** stop the 90-day appeal clock. You may contact OGIS at: Office of Government Information Services, National Archives and Records Administration, 860I Adelphi Road-OGIS, College Park, Maryland 20740-6001. You may also reach OGIS via e-mail at [ogis@nara.gov](mailto:ogis@nara.gov), telephone at 202-741-5770/toll free at (877) 684-6448, or facsimile at (202) 741-5769.

If you need any further assistance, or would like to discuss any aspect of your request, please contact our FOIA Public Liaison Kevin Tyrrell, at (202) 406-6370. Alternatively, you may send an e-mail to [foia@usss.dhs.gov](mailto:foia@usss.dhs.gov).

If you have any questions or would like to discuss this matter, please contact this office at (202) 406-6370. FOIA File No. 20190564 is assigned to your request. Please refer to this file number in all future communication with this office.

Sincerely,



Kim E. Campbell  
Special Agent In Charge  
Freedom of Information Act & Privacy Act Officer

Enclosure(s)

**FREEDOM OF INFORMATION ACT  
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552**

**Provisions of the Freedom of Information Act do not apply to matter that are:**

- (b) (1) (A) specifically authorized under criteria established by an Executive Order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified pursuant to such Executive order;
- (b) (2) related solely to the internal personnel rules and practices any agency;
- (b) (3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on the issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b) (4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b) (5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b) (6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b) (7) records or information compiled for law enforcement purposes, but only to the extent that the information: (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonably be expected to disclose the identity of a confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of a record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law; (F) could reasonably be expected to endanger the life or physical safety of any individual;
- (b) (8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for regulation or supervision of financial institutions;
- (b) (9) geological and geophysical information and data, including maps, concerning wells.

**PRIVACY ACT  
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a**

**The provisions of the Privacy Act do not apply to:**

- (d) (5) material compiled in reasonable anticipation of civil action or proceeding;
- (j) (2) material reporting investigative efforts pertaining to enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;
- (k) (1) material is currently and properly classified pursuant to an Executive Order in the interest of national defense or foreign policy;
- (k) (2) material compiled during investigations for law enforcement purposes;
- (k) (3) material maintained in connection with providing protective services to the President of the United States or other individuals pursuant to section 3056 of Title 18;
- (k) (5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment, military service, Federal contracts, or for access to classified information, but only to the extent that the disclosure of such material would reveal the identity of the person who furnished information to the Government under an express promise that the identity of the source would be held in confidence, or prior to the September 27, 1975, under an implied promise that the identity of the source would be held in confidence;
- (k) (6) testing or examination material used solely to determine individual qualifications for appointment or promotion in the Federal service the disclosure of which would compromise the objectivity or fairness of the testing or examination process;

### Requester Fee Category for FY 2017

Requester Default Category: Academia
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20171474	
20171490	
20171572	
20171647	
20172208	
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Total No of Requests for 'Academia' : 77	
Requester Default Category: Commercial	
20170505	
20170506	
20170744	
20170746	
20171498	
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Total No of Requests for 'Commercial' : 8	
Requester Default Category: All Other	
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Total No of Requests for 'Individual' : 1794	
Requester Default Category: Media	
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**Total No of Requests for 'Media' : 555**

**Total No of Requests : 2434**

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<b>Requester Default Category: Academia</b>	
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<b>Requester Default Category: Commercial</b>	
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<b>Requester Default Category: All Other</b>	
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